

Board of Commissioners

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Charlotte J. Nash, Chairman
Jace W. Brooks, District 1
Lynette Howard, District 2
Tommy Hunter, District 3
John Heard, District 4



Official

Work Session Minutes
Tuesday, February 7, 2017 - 10:00 AM

Present: Charlotte J. Nash, Jace Brooks, Lynette Howard, Tommy Hunter, John Heard

I. Call To Order

II. Approval of Agenda

{Action: Approved Motion: Hunter Second: Howard Vote: 5-0; Nash–Yes Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}

III. New Business

I. Commissioners

2017-0135 Approval to accept the resignation of Sean Hayes from the Human Relations Commission. Term expires August 31, 2020.

Consent – Brooks

2017-0136 Approval to accept the resignation of Antonio Molina from the Human Relations Commission. Term expires August 31, 2018.

Consent – Brooks

2017-0137 Approval to appoint Dr. Sylvester Maultsby to the Region Three Behavioral Health & Developmental Disabilities Advisory Council. Term expires July 31, 2019.

Discussion – Howard

2017-0138 Approval to appoint Shelbie Wheeler to the Region Three Behavioral Health & Developmental Disabilities Advisory Council. Term expires July 31, 2019.

Discussion – Howard

2. Multiple Departments

2017-0096 Approval to renew OS005-15, purchase of office supplies on an annual contract (March 01, 2017 through February 28, 2018), for all County departments, with Office Depot, Inc., through utilization of The Cooperative Purchasing Network (TCPN) competitively procured contract, base amount \$500,000.00 (negotiated cost savings of approximately \$3,068.08). (Staff Recommendation: Approval)

Consent – Brooks

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III. New Business

2. Multiple Departments

2017-0098 Approval to renew BL002-13, HVAC services on an annual contract (February 21, 2017 through February 20, 2018), Departments of Community Services, Support Services, and Water Resources, with Capital City Mechanical Services, Inc., base bid \$782,195.00. Replacements and new installations will be implemented in accordance with the County's Facility Construction Standards. (Staff Recommendation: Approval)

Consent – Howard

2017-0131 Approval to renew BL017-15, purchase only and purchase and installation of sod on an annual contract (March 27, 2017 through March 26, 2018), Departments of Community Services and Water Resources, with A&N Sod Supply, Inc., ACS Landscape Management, Inc., Arthur A. Jones & Associates dba Buck Jones Nursery Kirkpatrick's Turf & Landscape Management and North Georgia Turf, Inc., base bid \$217,000.00 (negotiated cost savings of approximately \$7,414.38). (Staff Recommendation: Approval)

Consent – Howard

3. Community Services/Tina Fleming

2017-0115 Award BL114-16, landscape maintenance on an annual contract (February 08, 2017 through February 07, 2018), to low bidders, ACS Landscape Management, Inc. (Section I) and NGL & Erosion Control Group, LLC (Section II), base bid \$168,515.00. (Staff Recommendation: Award)

Consent – Howard

2017-0109 Approval to renew BL011-15, purchase and installation of custom park signs on an annual contract (February 18, 2017 through February 17, 2018), with Southeastern Sign, Inc., base bid \$140,000.00 (this represents a 2% decrease over the previous contract). (Staff Recommendation: Approval)

Consent – Brooks

2017-0110 Approval to renew BL019-14, provision of aquatic dehumidification systems maintenance and repair on an annual contract (April 16, 2017 through April 15, 2018), with Bardi Heating & Air, Inc., base bid \$250,000.00 (negotiated cost savings of approximately \$7,500.00). (Staff Recommendation: Approval)

Consent – Howard

III. New Business

4. Financial Services/Maria Woods

2017-0114 Award RP034-16, printing and mailing of various tax forms on an annual contract (February 08, 2017 through February 07, 2018), to the highest scoring firm, Diversified Companies, LLC, base amount \$159,408.50 (this represents a 7.9% decrease over the previous contract). (Staff Recommendation: Award)

Consent – Howard

2017-0080 Approval of tax digest corrections, including changes to the digest, in-additions, deletions and errors discovered during the billing and collection process of the Tax Assessors and Tax Commissioner's Office. Adjustments amount to a decrease in assessed value of \$231,390.00 for tax years 2009 thru 2016. (Staff Recommendation: Approval)

Consent – Brooks

5. Fire Services/Casey Snyder

2017-0099 Approval to renew RP029-15, purchase of gas hydraulic extrication tools on an annual contract (April 20, 2017 through April 19, 2018), with High Tech Rescue, Inc., base amount \$108,000.00 (negotiated cost savings of \$3,240.00). This contract is funded by the 2014 SPLOST Program. (Staff Recommendation: Approval)

Consent – Hunter

2017-0100 Approval to renew OS009-16, purchase of firefighter turnout gear on an annual contract (April 20, 2017 through April 19, 2018), with Bennett Fire Products Co., Inc., base amount \$289,000.00 (negotiated cost savings of approximately \$5,780.00). (Staff Recommendation: Approval)

Consent – Hunter

6. Police Services/Butch Ayers

2017-0082 Approval to accept fourth quarter donations made to the Gwinnett Animal Welfare and Enforcement Shelter in the amount of \$6,894.00. (Staff Recommendation: Approve)

Consent – Howard

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III. New Business

7. Support Services/Angelia Parham

2017-0097 Approval to renew RP001-15, provision of a turnkey on-site vehicle and equipment maintenance parts operation on an annual contract (April 01, 2017 through March 31, 2018), with Genuine Parts Company, base amount \$4,560,000.00 (negotiated cost savings of approximately \$58,364.00). (Staff Recommendation: Approval)

Consent – Brooks

8. Transportation/Alan Chapman

2017-0120 Award BL007-17, road repair and patching on a term contract (February 08, 2017 through May 31, 2017), to low bidder, E.R. Snell Contractor, Inc., base bid \$695,290.00. Contract to follow award. Subject to approval as to form by the Law Department. This project is funded by the 2014 SPLOST Fund. (Staff Recommendation: Award)

Consent – Howard

2017-0113 Approval to renew BL012-16, purchase of traffic control signs, street name signs and u-channel posts on an annual contract (March 02, 2017 through March 01, 2018), with Vulcan Inc., dba Vulcan Signs/Vulcan Aluminum, base bid \$200,000.00 (negotiated cost savings of approximately \$20,000.00). (Staff Recommendation: Approval)

Consent – Howard

2017-0118 Approval to renew BL142-15, purchase and installation of guardrail and fencing on an annual contract (February 16, 2017 through February 15, 2018), with Martin-Robbins Fence Co., Inc., base bid \$120,000.00. (Staff Recommendation: Approval)

Consent – Howard

2017-0119 Approval to renew BL004-13, mowing and trimming of landscaped roadsides and along public sidewalks on an annual contract (March 17, 2017 through March 16, 2018), Section A with ACS Landscape Management, Inc. and Section B with NGL & Erosion Control Group, LLC, base bid \$285,000.00 (negotiated cost savings of approximately \$2,397.00). (Staff Recommendation: Approval)

Consent – Howard

III. New Business

9. Water Resources/Ron Seibenhener

2017-0102 Award BL075-16, Silver Cliff Drive sewer replacement, to low bidder, M.V.P. Piping Company, Inc., amount not to exceed \$218,650.00. Contract to follow award. Subject to approval as to form by the Law Department. District 1/Brooks (Staff Recommendation: Award)
Consent – Brooks

2017-0111 Award BL113-16, F. Wayne Hill Water Resources Center sluice gate replacement, to low bidder, J.S. Haren Company, amount not to exceed \$377,000.00. Contract to follow award. Subject to approval as to form by the Law Department. (Staff Recommendation: Award)
Consent – Howard

2017-0101 Approval to renew BL010-16, purchase of fire hydrants and fire hydrant repair parts on an annual contract (March 21, 2017 through March 20, 2018), with Delta Municipal Supply Company; Empire West Pipe, LLC; Ferguson Enterprises, Inc. dba Ferguson Waterworks; and Vellano Corporation, base bid \$175,000.00 (negotiated cost savings of approximately \$2,670.00). (Staff Recommendation: Approval)
Consent – Howard

2017-0103 Approval/authorization for the Chairman to execute a Memorandum of Agreement in the amount of \$250,000.00 to participate in the Metropolitan North Georgia Water Planning District (MNGWPD) 2017 Toilet Rebate Program. Subject to approval as to form by the Law Department. (Staff Recommendation: Approval)
Consent – Nash

IV. Old Business

I. Commissioners

2016-1205 Approval of appointment to the Gwinnett Animal Advisory Council, Incumbent Sharon Cassidy. Term expires December 31, 2018. Chairman's Appointment (Tabled on 01/17/2017)

2016-1213 Approval of appointment to the Gwinnett Animal Advisory Council, Incumbent Solveig Evans. Term expires December 31, 2018. District 2/Howard (Tabled on 01/03/2017)

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IV. Old Business

I. Commissioners

2016-1219 Approval of appointment to the Gwinnett Historical Restoration and Preservation Board, Incumbent Phyllis Davis. Term expires December 31, 2020. Chairman's Appointment (Tabled on 01/03/2017)

2016-1223 Approval of appointment to the Merit Board, Incumbent Kim Walton. Term expires December 31, 2020. District 3/Hunter (Tabled on 01/17/2017)

2017-0065 Approval of appointment to the Water & Sewerage Authority, Incumbent Stephen Hill. Term expires December 31, 2017. Chairman's Appointment (Tabled on 01/17/2017)

2017-0070 Approval of appointment to the Gwinnett Transit System Advisory Board, Incumbent Scott Haggard. Term expires December 31, 2020. Chairman's Appointment (Tabled on 01/03/2017)

2017-0072 Approval of appointment to the Gwinnett Transit System Advisory Board, Incumbent Jon Richards. Term expires December 31, 2020. District 3/Hunter (Tabled on 01/03/2017)

2. Planning & Development/Kathy S. Holland

2016-0721 RZR2016-00016, Applicant: Edge City Properties c/o Mill Creek Consulting, Owner: Hamilton Creek Properties, LLC, Rezoning of Tax Parcel No. R3002 110, C-2 to R-TH; Townhomes, 2000 Block of Hamilton Creek Parkway, 4.47 Acres. District 3/Hunter (Tabled on 01/24/2017)(Public hearing was held)[Planning Department Recommendation: Deny][Planning Commission Recommendation: Deny]

V. Adjournment

{Action: Approved Motion: Howard Second: Brooks Vote: 5-0; Nash-Yes Brooks-Yes; Howard-Yes; Hunter-Yes; Heard-Yes}